Wesleyan College Archives
Collection Development Policy

The Archives collects materials of historical value that directly relate to Wesleyan College’s history. The Wesleyan College Archives will remain limited, selective, and focused in the area of collection due to physical space available to house and protect the collections. All donations are subject to review by the Archivist and may be declined. All donations must be submitted with a deed of gift to the Archives.

Types of Materials Collected
- Institutional Records
- Wesleyan College publications
- Papers of members of the Wesleyan community
- Department/Division papers
- Photographs relating to Wesleyan
- Scrapbooks from alumnae
- Small objects relating to Wesleyan
- Audio and video recordings from Wesleyan
- Papers from alumnae relating to their time at Wesleyan

Items Not Generally Selected
- Duplicates – the Archives will retain up to 3 copies of a single item
- Large collections
- Sensitive/Restricted materials
- Large objects
- Any materials not directly related to Wesleyan or the Wesleyan community
- Any materials that are damaged or infested by mold or insects
- Photocopies of materials that are held at other repositories